

Glenburn City Council Meeting
March 4th, 2026
City Hall 215 Main St.

Mayor Folstad called the meeting to order at 6:30 PM

The Pledge of Allegiance was recited by all present.

Siren was tested, no response.

Those present were Mayor Eric Folstad, Dave Hoff, Dianne Hensen, Dustin Dewbre.
Absent: Chris Schilken. Staff: present Donna Zeltinger, Rose Miltenberger, Daryl Dotson
Guests: Tim Zeltinger

Dianne Hensen made the motion to approve the minutes from the regular meeting held February 4th, 2026. Second by Dave Hoff, all aye, motion approved.

There are four additions to the agenda: 1. SRT 75th celebration 2. Midwest Assistance Emergency Preparedness 3. Vasques property on Tate 4. BCBS renewal

Motion by D. Hoff to approve the agenda with additions, seconded by D. Dewbre. All aye, motion approved.

Guests and Public Comment: Tim Zeltinger was here to talk about parking on the north side of the school or the south side of Oakley Dr. The city's NO parking between signs were removed from the south side of the street, so cars are parking too close to the school entrance for anyone to see the children coming down the steps and entering the street. Tim had videos showing going 5 mph and 15 mph from both directions on Oakley Dr. and the visibility was obstructed due to the vehicles. After discussion, it was mentioned that one solution could be no parking along the street and children should not be allowed to come out of that door but to utilize the south door and parking lot of the school. Dianne will talk to the school about this parking issue.

Reports from the council members were given.

Dianne Hensen (Water & Pets):

- a. There were 44 late water statements and 11 shut offs sent out on 2/23. Twenty-three (23) late payments and 10 shut offs have been paid.
- b. There was a water leak at 203 Chelsey on 2/16/26. Found that the curb stop had been turned on after being shut off since 2024. Daryl had contacted Keith Hegney with NDRW and he brought up a steamer to thaw out the curb stop. The curb stop is now off.
- c. Dianne informed the council that the water was on at the Catholic Rectory, Daryl had tried to shut it off on 1/12/26 due to non-payment. This will need to be fixed in the spring.
- d. There was an unleashed dog issue on Chelsey that has been dealt with.

Dave Hoff (Sewer): The lift station crew was here on 3/3/26. A hook broke on the basket as they were bringing it up. Daryl called A-1 Septic to come and clean out the pit. They replaced two floats, but we need more maintenance this spring.

Streets: Donna informed the council that there is a lot of traffic going through 1st Ave N. and Tate Rd. This is private property; the owner can put up signs or block the road.

Dustin tested the siren, still no response.

Dustin Dewbre (Buildings):

a. The Rural Catalyst grant paperwork was sent in.

b. The Leatherbury house at 511 Seaton St. is under a VA foreclosure. Carl Lade, with Elite Real Estate is the contact person. He will oversee maintenance and mowing of the property until the title is received. We will only charge them the lift station loan and sewer fee per month. Donna will check to see how we can get any money owed that is not special assessed.

MAYOR:

a. Siren: Eric installed the board that was sent back from American Signal and Jamestown Communications. It is not working as of today; he will check it again this weekend.

b. NDIRF public sewer and water back-up coverage: After review of the prices quoted, there was a consensus that the city will not purchase this extra coverage.

Employee communications: Dianne moved to check our policy to see how to remove an inactive council member and then send a letter. Dustin seconded, all aye, motion approved.

OLD Business:

a. CaNDak; Winn's and Enerbase will both be open on the evening of Aug. 2nd for cyclists. Donna is still waiting to hear back on who will handle the meals. We need to find a storm shelter in case of inclement weather; the churches or fire hall are possibilities. There is a clean out behind city hall that could be used for the shower trailer. The park board has booked Mr. Spitzer and his band for that evening from 6-8pm and are working on welcome bags and t-shirts.

b. Hiring committee for the new auditor will be Eric and Dave.

c. Collaborating with another city or the county for our municipal judge/court has been ongoing. Donna has contacted Mohall, Renville County auditor and the state for guidance. Lana Zimmerman, with the ND State Judicial Office, sent a copy of a contract we could use to collaborate with Renville County and the State. It was asked if we must go with our county, or if we could go with another such as Minot or Ward County? Donna will check with the state on this.

NEW business:

a. Eric was asking for ideas on how to promote Glenburn to surrounding areas. With the new steel company that is to build in Minot, and with over 600 jobs possible, there are potential areas

to have developers build in our area to draw people to Glenburn. He asked if the council would come back next month with a few ideas.

b. 250 celebration: The city would like to work with other organizations in the area to set a good date for this to take place. The Lions Club usually has a summer fest in June so this would be a good time to plan for the city 250 celebration. The park board is working on ideas for a band, fireworks, food trucks and memorabilia. Ordering flags was discussed to hang on the city poles. Donna will get some designs and prices.

c. SRT is celebrating 75 years and contacted the city to see where they could set up a date and place to hold a celebration. We advised them of the park, senior center and fire hall. They will be traveling to 30 cities in the area to celebrate their 75th anniversary.

d. Brian Day, with the Midwest Assistance program sent an email on the emergency preparedness assistance they can provide. We already have an emergency plan through the county.

e. The Vasquez home at 102 Tate Rd. has gone back to the VA for foreclosure. A real estate agent called about the water (which is off at the curb) and the electricity. She will call Otter Tail. There will be a process to get the home ready for sale.

f. The BCBS plan for Daryl is up for renewal. There was an increase of \$53; Eric will sign the renewal paperwork to be sent back.

PAYING OF THE BILLS:

D. Dewbre made the motion to approve the financial report and pay the bills out of the proper accounts. D. Hoff seconded. All ayes made by Hensen, Dewbre and Hoff, motion approved.

<u>Paid To</u>	<u>Amount</u>
Daryl Dotson-payroll	2,797.94
Donna Zeltinger – payroll	2,231.10
Rose Miltenberger-payroll	560.41
EFTPS	1,748.49
NDPERS	1,190.74
Aflac	157.26
After Prom Comm.	75.00
Avesis	24.14
Bank of ND Sewer bond	1,500.00
Bank of ND water treatment bond	3,520.00
BCBS of ND (Daryl)	700.56
Best Damn Tree Service	16,150.00
Brown, Jaime & Dallas	150.00
Capital One (Staples)	321.61
Circle Sanitation	3,280.50
Companion Life	110.32
Enerbase	654.51

Fairview Cemetery taxes	31.19
First District Health	30.00
Menards	30.70
ND Child Support	404.40
NDRW registration Fargo	360.00
Otter Tail Power	2,129.46
Renville County	1,800.00
Renville County Farmer	433.70
Souris River Telephone	362.78
Sundre Sand & Gravel	619.00
UNUM (2 months)	66.11
Upper Souris Water District	5,220.00
US Post office Box rent	162.00
Verizon	39.54
TOTAL ALL EXPENSES	\$ 46,861.46

**Next scheduled meeting will be Monday April 6th, 2026.
Tax Equalization meeting at 6:15pm with regular meeting to follow.**

Hensen made the motion to adjourn the meeting at 7:50 PM, Dewbre seconded, all aye, meeting adjourned.

Mayor: _____

City Auditor: _____

Date: _____