

Glenburn City Council Agenda

July 7th, 2025

Regular meeting:

1. Call to order ____ PM
2. Pledge of Allegiance
3. Test siren 701-362-7942 code 7544 #
4. Roll Call: Mayor Folstad ____, Dave Hoff ____, Dianne Hensen ____,
Dustin Dewbre ____, Chris Schilken ____. Other's present: Donna Zeltinger, Auditor ____,
Daryl Dotson, Maintenance Manager ____, Rose Miltenberger, deputy auditor ____,
Guests: James Dillow with Otter Tail Power, Danielle McClanahan, Tom Miltenberger,
Barb Quimby, Don Davis
5. Approval of the regular council meeting held June 2nd, 2025.
Motion by ____, second by ____, vote ____
6. Any additions to the agenda:
7. Approval of the agenda: Motion by ____, second ____ Vote ____
7. Guests: Seth and James with Otter Tail Power to discuss franchise agreement renewal.

Danielle McClanahan: Neighbors dispute over property lines. Rose working for the city.
Putting up a fence on the property line.

Tom Miltenberger: neighbor disputes

Barb Quimby: neighborhood issues

Don Davis: end of Chelsey Dr. people driving onto his yard; tearing down sheds

Reports from the City Officers:

Dianne (water & pets):

There were 42 late statements, and 10 shut offs sent out on 6/23/25

Dave H. (sewer):

Kemper out on June 4th, jetted and used a camera on sewer lines. They found a lot of toilet paper and sludge; lines need to have more water running down them to move the solids.

Chris S. (streets): Patching areas around town, will need a list and map of those areas.

Streets cont.: Bechtold to be in later this year to overlay 3rd Ave.

Main Street, 1st and 2nd Ave and between streets, as well as an area on Oakley, have been chip sealed and swept.

Dustin (buildings):

Building permit from Rick Regel, 402 Seaton St. for an attached garage. Post and metal building 40x60x16high. Until he tears down the barn structure he would be over the 35% allowed of buildings. Discussion:

Mayor communications:

Employee communication: Donna is requesting July 16th and 24th off for her and Rose to attend functions held by the Senior citizens. The 16th is the regional picnic that Glenburn is hosting this year and the 24th is a day at the Fair for seniors, our Glenburn center is going as a group. We would close the office on those two days.

Old Business:

- a. Tree Grant: Tree diapers were cancelled as the company shut down for the season and would not have gotten them to us until Oct.
- b. New list of rules to add to RV Park rules. Discussion:

New Business:

- a. **Employee evaluations:** Discussion:

Motion by _____ to give pay raises of _____ to the employees. Second by _____
RC Vote _____

- b. Motion by _____ to set the bond of the City Auditor by resolution. The current bond is \$193,350 for the period of 1/1/2024 to 1/1/2026. Second by _____, RC Vote _____
- c. Review of the insurance equipment schedule. Brenda has mentioned going to a blanket policy; see attached info.
- d. NDPERS Defined contribution plan: Need a resolution to discontinue participation in the plan. Brad was the only one on the plan, but I still must report every month even with no one else on it. Motion to discontinue by _____ 2nd _____
RC Vote _____

- e. Renaissance Zone designation. Would we like to request an extension? See the email from Rikki L Roehrich for details in your folder.

Presentation of financial report and bills:

Motion by _____ to approve the financial report, with the bills to be paid out of the proper accounts. Second by _____ RC Vote: _____

Next regular scheduled meeting is August 4th, 2025, at 6:30 pm

Adjournment: Motion by _____ second _____ time _____