

Glenburn City Council Meeting
January 5th, 2026
City Hall 215 Main St.

Mayor Folstad called the meeting to order at 6:32PM

The Pledge of Allegiance was recited by all present.

Siren can't be tested; Siren board has not been received back after the factory tested it.

Those present were Mayor Eric Folstad, Dianne Hensen, David Hoff, Dustin Dewbre. Absent Chris Schilken. Staff: present Donna Zeltinger, Daryl Dotson. Absent: Rose Miltenberger

Dianne Hensen made the motion to approve the minutes from the regular meeting held December 3rd, 2025. Second by Dave Hoff, all aye, motion approved.

There was one addition to the agenda: Eric wanted to implement a plan to advertise for the City Auditor position.

Motion by D. Dewbre to approve the agenda with addition, seconded by D. Hoff. All aye, motion approved.

Guests and Public Comment: none

Reports from the council members were given.

Dianne Hensen (Water & Pets):

- a. There were 38 late water statements and 9 shut offs sent out on 12/23/25.
There are three shut offs outstanding as of today.
- b. Nothing new on pets.
- c. A meter needs to be installed at 104 Healy St. Daryl will contact them.

Dave Hoff (Sewer): Everything is working well and looking good at the lagoon. Daryl was asked if he has done any manhole checks. Most of the covers are froze down due to the rain and ice. He had to open three of them the past week with a crowbar.

(Streets): Nothing currently.

Dustin Dewbre (Buildings): Rural Catalyst Grant was discussed for the Garden City Apts. Estimate for demolition was \$28,000 from Farden's. Price for the property is around \$20,000. There were questions on the timeline to apply; if we can decline if approved and timeline on when something new must be built on it. We will check with our contact person for these answers.

MAYOR: discuss advertising of City Auditor position under new business

Employee communications:

OLD Business:

The siren board was tested and found to be good. Donna has emailed Mitch with American Signal a couple of times to see when it will be mailed back to us; she will reach out again this week.

NEW business:

- a. CaNDac bicycle tour to be in Glenburn August 2nd, 2026. We will need places for them to set up tents, have supper and breakfast for them and possible shower facilities. They will reserve the RV park for that day as well. After discussion, Dianne advised us to proceed if we can get groups or people interested in it.
- b. Received notice from First Western Bank that we need to transfer money to the savings account, or it will be labeled dormant. D. Hensen moved to transfer five dollars every 6 months from checking to savings. Seconded by D. Dewbre. Hoff yes, Hensen yes, Dewbre yes, motion approved.
- c. Motion by D. Hensen to designate First Western Bank and Trust of Minot as the depository for the City of Glenburn public funds. Second by D. Hoff. Hensen, Dewbre, Hoff all ayes. Motion carried.
- d. Those up for election this year are Dianne Hensen and Chris Schilkens four-year terms as council members. Cayla Burtons 4 yr. position on the park board is up as well. Candidates may start collecting signatures on the nominating petition as of Jan. 1st, 26. By January 31st, officials shall submit an annual statement of interest to the city hall.
- e. Discussion was held on advertising the City Auditor position as Donna will be retiring May 31st, 2026. We will advertise in the city newsletter, the city website, City Scan magazine, and the RC Farmer. Donna will write up the advertisement and get approval from the council before posting. There will be a hiring committee formed to look over applications and conduct interviews.

PAYING OF THE BILLS:

D. Hensen made the motion to approve the financial report and pay the bills out of the proper accounts. D. Dewbre seconded. All ayes made by Hensen, Hoff and Dewbre, motion approved.

<u>Paid To</u>	<u>Amount</u>
Daryl Dotson-payroll + bonus	3,074.99
Donna Zeltinger – payroll + bonus	2,823.64
Rose Miltenberger-payroll + bonus	798.28
EFTPS	1,692.67
NDPERS	1,151.58
abm technology group	99.60
AgriTec Inc.	70.00
Aflac	157.26
Avesis	24.14
BCBS of ND (Daryl)	700.56
Capital One	571.70
Circle Sanitation	3,329.00
City of Minot	90.00
Companion Life	110.32
Enerbase	1,670.74
Fairview Cemetery (taxes)	3.69

First District Health	30.00
Immense Impact, LLC	737.00
Menards	126.92
ND Child Support	404.40
One Call Concepts	5.40
Otter Tail Power	1,724.03
Renville County	1,800.00
Renville County Farmer	207.25
Souris River Telephone	362.92
Share Corporation	3,445.89
Stevens Welding	760.00
Upper Souris Water District	5,220.00
Verizon	39.54
TOTAL ALL EXPENSES	\$ 31,231.52

Next scheduled meeting will be Wednesday February 4th, 2026, at 6:30 pm

Dewbre made the motion to adjourn the meeting at 7:12 PM, Hoff seconded, all aye, meeting adjourned.

Mayor: _____

City Auditor: _____

Date: _____