

City of Glenburn
Regular meeting
Jan. 8th, 2025

The siren was tested; it worked correctly.

Mayor Folstad called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited by all present.

Those present: Mayor Eric Folstad, Dianne Hensen, Dustin Dewbre, Tom Miller. Hoff absent.
City staff: Donna Zeltinger, Rose Miltenberger and Daryl Dotson. Guests: Sheriff Roger Hutchinson, Michael Langlais.

D. Dewbre made the motion to approve the minutes from the regular council meeting held Dec. 2nd, 2024. Second, by D. Hensen, all aye, motion approved.

There were three additions to the agenda. 1. Employee communications; dinner 2. Renville County Farmer; possible closing 3. Miltenberger's business sign on Chelsey

Motion by Hensen to approve the agenda with additions, seconded by Dewbre. All aye, motion approved.

Guests: Michael Langlais was present to talk about a city administered face book page. This would let Glenburn residents state any concerns without being taken down from the page. It was mentioned that the city is working on a new web site and there may be a spot to put concerns on that. Rose will check it out.

Reports from the council members were given.

Dianne Hensen (Water & Pets):

- a. There were 34 late statements and 12-shut-offs sent out on 12/21/24. There are 11 late statements left to pay and 4 shut offs to pay.
- b. Josh informed Donna that they are waiting for the state to give them permission to continue with the Lead and Copper rule procedure.
- c. Dog Ordinance changes: Dianne went over the two possible changes that could be made to the ordinance. One to take out the breed bans and one to include them but have better understanding for the city staff and sheriff's department to enforce the rules. Sheriff Hutchinson added that the simpler and easier the better and be reasonable. They are willing to enforce whatever the city decides. Discussion was held on other cities and their ordinances, DNA testing and keeping the sheriff's office informed of all incidents.
- d. Sheriff Hutchinson also had the 2024 County numbers for the council; he went over a few of the items. He also informed the council that Ryder would be working more in an administrative role and Justice McKenna would be the new school liaison.

(Sewer): Daryl stated that everything looks good. Keith Hegney with NDRWA stopped in after Christmas and said he would look at the lagoon levels. Daryl stated we need a new barrel pump

for the sewer chemical, and he will be leaving the chemicals at the shop because it is more convenient.

Tom (Streets): Good job on the streets by Daryl and Taylor during the snow events. Donna hasn't heard back any definite pricing for the East Coast trip for our donation. The cone by 201 3rd Ave N. is to cover a water valve cover that sticks up out of the street.

Buildings: Nothing currently.

Mayor Communications: Discussion was held on getting Daryl a laptop and internet service at the shop for the office. Daryl was told to look for something he may need and let the council know the prices.

Employee communications.

- a. The staff are planning on going out to supper together and asking if any of the council members were interested in this. The response was very positive. We will find time that works for everyone and send out a message.
- b. Daryl mentioned he couldn't get the new garage door opener to work. The council had different suggestions for him to try or buy a different opener.

Old Business:

- a. Tree Grant: We are working on getting the financial paperwork together that needs to go in with the final grant paperwork.
- b. Municipal Impact website. We had training for the website and Rose has been entering the information that will go on the website. Site is <https://glenburn.municipalimpact.com>
- c. Workforce Safety grant: Reed with First Choice Physical Therapy will be out on Jan. 21st to assess the desks, chairs and other office equipment so we can continue with the grant through Workforce Safety. It is a 75% grant with a max of \$5000.

New Business:

- a. a. Rose was asking to put a business sign up at the end of Chelsey Dr. After a few questions on the placement, they agreed it was fine if it didn't interfere with snow removal.
- b. Dianne informed the council that she was resigning from the Souris Basin Planning Council board. Donna will contact the county director.

PAYING OF THE BILLS:

Donna informed the council that another bill from American Signal came in to do with the electrical work done by Main Electric. They are willing to pay half of the second portion. The council was pleased with this decision.

Hensen made the motion to approve the financial report and pay the bills out of the proper accounts. Dewbre seconded. Miller yes, Dewbre yes, Hensen yes, motion approved.

<u>Paid To</u>	<u>Amount</u>
Donna Zeltinger – payroll	2,653.41
Rose Miltenberger-payroll	793.18
Daryl Dotson-payroll	3,020.83
EFTPS for Nov.	1,656.45
NDPERS Nov.	1,128.48
ND Child support	404.40
Aflac	105.44
BCBS of ND (Daryl)	604.78
Brian Folstad – replace bathroom faucet	121.00
City of Minot lagoon testing	90.00
Companion Life (dental pd by employees)	110.32
Unum	53.61
Capital One keys,tractor tank,presure washer	796.68
Circle Sanitation	2,916.00
Enerbase	1,984.10
First District Health	30.00
Immense Impact (website startup)	1,064.00
Kemper Construction work done by school	7,596.19
LOC	80.00
Magic City Systems – quick book help	137.36
Menards	34.92
ND Rural Water Systems – Daryl Workshop	295.00
One Call Concepts	4.50
Otter Tail Power Co.	2,033.10
Renville County	1,800.00
Schock’s Safe and Lock	545.95
Share Corporation sewer/lagoon chemicals	3,482.37
Souris River Telephone	316.89
Tim Zeltinger -p/u water valve lids for Daryl	40.10
Upper Souris Water District	5,220.00
US Postal Service	219.00
Verizon	85.05
Kyanne Wenstad connection fee refund	150.00
Western Agency	2,528.00
TOTAL ALL EXPENSES	39,493.11

Next scheduled meeting will be Monday Feb. 3rd, 2025 at 6:30 pm.

Hensen made the motion to adjourn the meeting at 8:05 pm, Dewbre seconded, all aye, meeting adjourned.

Mayor: _____

Auditor: _____

Date: _____