

Glenburn City Council Meeting
February 4th, 2026
City Hall 215 Main St.

President Dave Hoff called the meeting to order at 6:35PM

The Pledge of Allegiance was recited by all present.

Siren can't be tested; Siren board has not been received back after the factory tested it.

Those present were President Dave Hoff, Dianne Hensen, Dustin Dewbre. Absent Mayor Folstad and Chris Schilken. Staff: present Donna Zeltinger, Rose Miltenberger. Daryl Dotson was absent.

Dianne Hensen made the motion to approve the minutes from the regular meeting held January 5th, 2026. Second by Dustin Dewbre, all aye, motion approved.

There was one addition to the agenda: Municipal judge, going joint with another city.

Motion by D. Hensen to approve the agenda with addition, seconded by D. Dewbre. All aye, motion approved.

Guests and Public Comment: none

Reports from the council members were given.

Dianne Hensen (Water & Pets):

- a. There were 32 late water statements and 9 shut offs sent out on 1/23 and 1/26.
Three shut offs have paid.
- b. There were three people that complained of frozen water lines or low pressure. None had anything to do with the city.
- c. There was a written dog complaint about two dogs being let out to run free across the street. We will start the procedure to notify the owners.

Dave Hoff (Sewer): Nothing new, everything is working fine.

Streets: Daryl has been doing a good job on the streets.

Dustin Dewbre (Buildings): Rural Catalyst Grant questions were answered by Nicolette Blumber. We can decline at the time of award notification. The project must be completed within 18 months or by June 30, 2027. The City decides what to do with the property.

MAYOR:

- a. Siren: John, with Jamestown Communication, will be returning the siren board.
- b. The three meters that were sent in have been returned but are missing the bottom portions.

Employee communications: Nothing currently.

OLD Business:

- a. CaNDak; The host handbook has been received and is in your binders. Letters will be sent out to businesses and organizations asking for help with this endeavor.
- b. The city auditors' position has been posted in the city newsletter, on the website and in the Renville County Farmer. We have received four applications.

NEW business:

- A. SRT will be discontinuing the SecureIT plus option for technical support. We will need to find a new program. Dianne so moved for Donna to pick the best fit for us. Dustin seconded the motion, all aye, motion carried.
- B. Motion by Dianne to give seventy-five dollars (\$75.) to the After Prom committee with a receipt for food purchased. Second by Dave, Dianne yes, Dustin yes, Dave yes, motion approved.
- C. The 2025 Financial statement was approved by Dianne, seconded by Dustin, Dianne yes, Dustin yes, Dave yes, motion approved.
- D. Ashley Beall informed me that she can no longer act as the municipal judge and suggested we go jointly with another city. Donna will contact Mohall.
- E. There is a light in the meeting room that has burnt out. Daryl changed the bulbs, but it still doesn't work, thinking it's the ballast. Donna will call an electrician.

PAYING OF THE BILLS:

D. Hensen made the motion to approve the financial report and pay the bills out of the proper accounts. D. Dewbre seconded. All ayes made by Hensen, Hoff and Dewbre, motion approved.

| <u>Paid To</u> | <u>Amount</u> |
|---------------------------|---------------|
| Daryl Dotson-payroll | 2,797.94 |
| Donna Zeltinger – payroll | 2,403.69 |
| Rose Miltenberger-payroll | 605.80 |
| EFTPS | 1,927.47 |
| NDPERS | 1,207.77 |
| Aflac | 157.26 |
| Avesis | 24.14 |
| BCBS of ND (Daryl) | 700.56 |
| Circle Sanitation | 3,275.00 |
| CNH Industrial | 723.45 |
| Companion Life | 110.32 |
| Enerbase | 1,001.78 |
| First District Health | 30.00 |
| Kemper Construction | 1,575.72 |
| ND Child Support | 404.40 |
| One Call Concepts | 7.20 |
| Otter Tail Power | 2,322.10 |
| Renville County | 1,800.00 |
| Renville County (sanding) | 480.80 |
| Renville County Farmer | 111.35 |

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|-----------------------------|---------------------|
| Souris River Telephone | 362.70 |
| Stevens Welding | 80.00 |
| Sundre Sand & Gravel | 727.00 |
| UNUM (2 months) | 132.22 |
| Upper Souris Water District | 5,220.00 |
| Verizon | 39.54 |
| WSI | 543.08 |
| TOTAL ALL EXPENSES | \$ 28,771.29 |

Next scheduled meeting will be Wednesday March 4th, 2026, at 6:30 pm

Dewbre made the motion to adjourn the meeting at 7:13 PM, Hoff seconded, all aye, meeting adjourned.

Mayor: _____

City Auditor: _____

Date: _____