

City of Glenburn  
Budget hearing  
Sept. 10<sup>th</sup>, 2025

Those present: Mayor Folstad Council members: Dianne Hensen, Dave Hoff, Dustin Dewbre, Chris Schilken absent. City staff: Donna Zeltinger, Rose Miltenberger, Daryl Dotson

There were no inquiries or residents stopping buy to inquire about the budget.  
After fifteen minutes, Dianne Hensen moved to approve the 2026 budget. Second by Dustin Dewbre. Hensen yes, Hoff yes, Dewbre yes. 2026 Budget approved.

Meeting adjourned at 6:31 pm.

City of Glenburn  
Regular meeting  
September 10<sup>th</sup>, 2025

Mayor Folstad called the meeting to order at 6:32 pm.

The Pledge of Allegiance was recited by all present.

The siren was tested but didn't work at first. It was tried later in the meeting and worked.

Those present: Mayor Eric Folstad, Dianne Hensen, David Hoff, Dustin Dewbre Absent: Chris Schilken. Staff: Donna Zeltinger, Rose Miltenberger, Daryl Dotson.

Dianne Hensen made the motion to approve the minutes from the regular meeting held August 4th, 2025. Second by Dave Hoff, all aye, motion approved.

There were two additions to the agenda: Old business: guardrail for Chelsey Dr and New business: Lead and Coper reporting

Motion by Dustin to approve the agenda with additions, seconded by Dave. All aye, motion approved.

**Reports from the council members were given.**

**Dianne Hensen (Water & Pets):**

- a. There were 45 late water statements and 5 shut offs sent out on 8/22/25.
- b. Dianne has a few renters moving out.
- c. Donna explained the Lead and Copper reporting and how there are 143 unknown lines that are associated with the city side. We need to have documentation of the line from the main water line to the curb stop. Letters will be sent out with the water bills in October.

**Dave Hoff (Sewer):** Everything is running well. The lagoon area has been mowed. Daryl has talked with Keith Hegney with the NDRWA about getting something set up as an alert for the

sewer line on Crestview and Chelsey. Daryl will maintain by flushing the line; it has been looking good and running well when it has been checked. Daryl is still checking on the pop off valves. Daryl needs to flush on 3<sup>rd</sup> and dump in chemical by 307 3<sup>rd</sup> Ave N.

**(Streets):** 5<sup>th</sup> Ave N. has washed out in recent hard rains. Daryl has done some dirt work and filled in the ruts. Dave informed the council that Fardens had done some more work on the ditch on east main.

**Dustin Dewbre (Buildings):**

- a. Revised building permit from Rick Regel. After a lengthy discussion on not removing the existing barn/shed to comply with the regulations, having too many ifs and maybes on the application and the fact that it was far too big for the R1 zone, the council denied the application as presented. Dustin Dewbre made the motion to deny the building permit for Rick Regel; Dave Hoff seconded the motion. Hensen yes, Hoff yes, Dewbre yes. Motion to deny approved.

MAYOR: Eric asked Daryl if there was a video on the sewer line and if the council could view it. It is on a USB drive for viewing.

Employee communications:

Tree service: Joel Campbell would like pictures of the trees that are to be cut down before giving a price. There is a tree service out of Towner or Rugby that someone used in town. We will get that information as well.

Donna informed the council that she will be retiring in May of next year. She will stay on as part time to help train anyone taking over, such as Rose.

**OLD Business:**

- a. Security system from SRT was discussed, Donna doesn't feel we need the extensive security at this time but that the security cameras would be a good alternative. Dianne Hensen moved to have security cameras installed as proposed. Second by Dewbre, all aye, motion approved.
- b. Guardrail on Chelsey: After discussion, it was decided that Daryl will talk to Don and see exactly what he would like on the corner by his property.

**NEW business:**

- a. Living Christmas trees: There are numerous lights and decorations in the red city building to use. The park board Christmas event will be held Dec. 7<sup>th</sup> with sleigh rides, Santa and a meal at the fire hall.
- b. Transportation funding: Dianne so moved we use the state Transportation funding we received to fix the south side of Oakley from 3<sup>rd</sup> Ave and east by installing drain tiles. Dewbre seconded; Hensen, Dewbre, Hoff all ayes. Motion carried.
- c. Donna informed the council of the Enerbase propane proposal. Council is good with signing the contract.

**PAYING OF THE BILLS:**

D. Hensen made the motion to approve the financial report and pay the bills out of the proper accounts. Dewbre seconded. All ayes, motion approved.

<b><u>Paid To</u></b>	<b><u>Amount</u></b>
Daryl Dotson-payroll	2,797.94
Donna Zeltinger – payroll	2,270.72
Rose Miltenberger-payroll	529.44
EFTPS	1,822.05
NDPERS	1,216.28
Bank of ND sewer bond	26,875.00
Bank of ND water bond	13,620.00
Aflac	157.26
AgriTec	765.30
Avesis	24.14
BCBS of ND (Daryl)	700.56
Circle Sanitation	3,287.50
Enerbase	654.46
Diamond Maps	168.00
Fairview Cemetery (taxes)	7.56
First District Health	60.00
Gooseneck Implement	105.57
Kevin's Plumbing	625.00
Menards	140.24
ND Child Support	404.40
One Call Concepts	9.00
Otter Tail Power	1,458.83
Renville County	1,800.00
Renville County Farmer	328.10
Share Corp.	975.45
Souris River Telephone	364.30
Travelers Insurance	2,160.00
Unum	66.11
Upper Souris Water District	5,220.00
Verizon	39.51
<b>TOTAL ALL EXPENSES</b>	<b>\$68,652.72</b>

**Next scheduled meeting will be Monday October 6<sup>th</sup> at 6:30 pm**

Hensen made the motion to adjourn the meeting at 7:35 pm, Dewbre seconded, all aye, meeting adjourned.

Mayor: \_\_\_\_\_

City Auditor: \_\_\_\_\_

Date: \_\_\_\_\_