

Glenburn City Council Meeting
October 6th, 2025
City Hall 215 Main St.

Mayor Folstad called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited by all present.

The siren was tested but didn't work at first. It was tried later in the meeting and worked.

Those present: Mayor Eric Folstad, Dianne Hensen, David Hoff, Dustin Dewbre Absent: Chris Schilken. Staff: Donna Zeltinger, Rose Miltenberger absent: Daryl Dotson.

Dianne Hensen made the motion to approve the minutes from the Budget hearing and regular meeting held September 10th, 2025. Second by Dave Hoff, all aye, motion approved.

There were three additions to the agenda: two building permits and a video from Nancy Rolland

Motion by D. Hoff to approve the agenda with additions, seconded by D. Dewbre. All aye, motion approved.

Reports from the council members were given.

Dianne Hensen (Water & Pets):

- a. There were 60 late water statements and 8 shut offs sent out on 9/23/25.
- b. Kemper will be out on Wed. Oct. 8th to repair the curb stop at the main park.
- c. Nothing new on pets.

Dave Hoff (Sewer): Dave has talked with Steve Farden about working on the tile installation on Oakley Dr. They have someone lined up to do the boring.

(Streets): We will look into grants for more street projects.

Dustin Dewbre (Buildings):

- a. D. Dewbre made a motion to approve the shed permit for 99 Raymond St. Seconded by D. Hensen, all aye, motion carried.
- b. Revised building permit from Rick Regel reducing the size of the addition to 40x40'. After discussion, Dustin Dewbre made the motion to approve the permit as submitted. Dave Hoff seconded the motion. All ayes, motion carried.

MAYOR:

a. The two tree bids were discussed. We will need to contact Austin Hamon to get a breakdown on the prices per property. Once a breakdown is submitted, Dianne moved that we go with the lowest bid and have the city's property trees cut down. Dustin seconded the motion, all aye, motion carried. Residents will be given a chance to call and have trees removed as well.

- b. Donna received a video from Rolland's showing someone stealing gas from their 4-wheeler that was parked in front of their garage at 109 4th Ave S. No one from the council recognized the person in the video. The sheriff's office was notified and a form filled out by Rolland's.
- c. Nancy also informed me that the door to the city shop at 307 Main St. keeps coming open. The door frame needs repair. After discussion on the use of the building and what is stored in it, Dianne is in favor of putting the building up for bids. Dustin seconded the motion, all ayes. Donna will check the insurance for a value.

Employee communications:

- a. Council approved that Donna could take vacation from Oct. 23rd through Oct. 29th. Rose will be working.
- b. Donna asked on Daryl's behalf if he could have the old video surveillance that was taken out of the office. Council is ok with this.

OLD Business:

- a. The security cameras and monitor have been installed in the office and front lobby. There is one left for the meeting room and one left for the outside back door to install. Then it will set up with the Sheriff's office to have access to the cameras.
- b. We have had three clean up dumpsters in and if needed we will order another. Donna will contact Circle to see what they would do for extra garbage over the Christmas holiday.

NEW business:

- a. Ronnie Heisler has requested his liquor license fee be given back for 2025. After discussion, the council felt that he was advertising as an operating business and did not sell the property until Sept. At one time he had talked about reopening the business. Dianne moved that we pay him back for 6 months/ \$450 dollars. Second by D. Hoff. All ayes, motion approved.
- b. The park board was asking about taking down or replacing the streetlight at the NW corner of the city park. After discussion, it was decided to have a newer LED light installed at that corner. Donna will contact Seth with Otter Tail Power.

PAYING OF THE BILLS:

There is a corrected financial sheet enclosed for August.

D. Hensen made the motion to approve the financial report and pay the bills out of the proper accounts. Dewbre seconded. All ayes, motion approved.

<u>Paid To</u>	<u>Amount</u>
Daryl Dotson-payroll	2,797.94
Donna Zeltinger – payroll	2,360.64
Rose Miltenberger-payroll	804.25
EFTPS	1,717.00
NDPERS	1,168.61
Aflac	157.26
Avesis	24.14
BCBS of ND (Daryl)	700.56
Capital One	311.92
Circle Sanitation	3,323.50

Companion Life	110.32
Enerbase	160.17
Fairview Cemetery (taxes)	16.23
First District Health	30.00
Kemper Const.	23,644.97
Kevin's Plumbing	1,289.97
Main Electric	383.00
ND Child Support	404.40
Otter Tail Power	1,399.51
Renville County	1,800.00
Renville County Farmer	135.15
Richard Caruso	20.01
Souris River Telephone	362.03
Tom Miltenberger	853.32
Unum	66.11
Upper Souris Water District	5,220.00
Verizon	39.53
TOTAL ALL EXPENSES	\$49,300.54

Next scheduled meeting will be Monday November 3rd, 2025, at 6:30 pm

Hoff made the motion to adjourn the meeting at 7:36 pm, Dewbre seconded, all aye, meeting adjourned.

Mayor: _____

City Auditor: _____

Date: _____