

City of Glenburn
Regular meeting
May 6th, 2025

Mayor Folstad called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited by all present.

The siren was tested and worked.

Those present: Mayor Eric Folstad, Dianne Hensen, David Hoff, absent Chris Schilken and Dustin Dewbre. Staff: Donna Zeltinger, Rose Miltenberger. No guests until around 7:25 when the Brimmers and Danielle McClanahan joined the meeting.

Dave Hoff made the motion to approve the minutes from the Tax Equalization meeting held April 9th, 2025. Second, by D. Hensen, all aye, motion approved.

Dianne Hensen made the motion to approve the minutes from the regular meeting held April 9th, 2025. Second by Dave Hoff, all aye, motion approved.

There are four additions to the agenda: 1. Chelsey Dr speed bump and parking. 2. RV dumpster sign and dogs allowed in RV park 3. Carport permit 4. Flag pins

Motion by D. Hoff to approve the agenda with additions, seconded by D. Hensen. All aye, motion approved.

Reports from the council members were given.

Dianne Hensen (Water & Pets):

- a. There were 44 late water statements and 5 shut offs sent out on 4/22/25. Two will pay on the 9th.
- b. Dog ordinance: The sheriff was ok with the changes to the dog ordinance. Motion by Dianne Hensen to approve the changes to Ordinance Chapter Eleven Animals and Fowls. Second by Dave Hoff. RC Vote: Hensen yes, Hoff yes, Folstad yes. Motion approved. This is the first reading of changes to Ordinance Chapter Eleven.

Dave Hoff (Sewer):

- a. Everything looks good. Daryl has been transferring water to level out the cells.
- b. There was a frozen line at 105 Centennial Dr. on April 11th. The bill was sent to the owner, but he responded that he had winterized the line and did not use any water to have caused a blockage. He believes the blockage was caused when the city cleaned out a blockage on the main line on Centennial and it blew water back into his line.

(Streets):

- a. Larry Derr sent an email stating that he could not warrant letting any of the East Coast trip kids come and finish painting curbs. The city sent a check for two tours with the understanding

that they would come back this spring. The Council suggested that Daryl contact some of the students to see if they could work with him when school is out.

b. Eric talked with Mayo Construction about chip sealing the streets that we had overlayed earlier. They gave a quote of between fifty-five and sixty-six thousand, depending on if we have them swept after. Dianne Hensen proposed accepting the bid for the chip sealing quote and to have the streets swept after the streets had been driven on for a while. Second by Dave Hoff. RCV Hoff yes, Hensen yes, Folstad yes. Motion approved.

Buildings: There was a carport permit application from Mike Grotte. There are questions on the property line to get answers to before approving.

Mayor Communications: Eric asked about the clean out dumpster. It was picked up on the 5th. We had them come out twice to empty the dumpster as it was getting used on a regular basis. There will be another dumpster coming June 23rd to the 30th.

Employee communications.

- a. Quote for the lawn mower was reviewed. Dianne Hensen moved to purchase the John Deere Z760R mower per quote of \$11,500. Second by Dave Hoff. RCV: Hoff yes, Hensen yes, Folstad yes. Motion approved.
- b. The Electrical quote for the shop lights from Shawn Nett for \$4,979.45 was approved by Dianne Hensen; second by Dave Hoff. RCV: Hensen yes, Hoff yes, Folstad yes. Motion approved.

Old Business:

- a. Tree Grant: The trees have been ordered from Lowe's. Figure out what all we need for the water tank and pump.
- b. There will be another clean up dumpster gotten June 23rd -30th.

New Business:

- a. Employee evaluations and raises.: Only Dianne turned in the paperwork. Table to next month.
- b. Motion by Dianne to appoint the Renville County Farmer as the official city newspaper. Second by Dave, all aye, motion carried.
- c. After discussion of the speed limit and issues on Chelsey Dr., Dianne Hensen so moved to purchase a sign that states no parking on the street. Second by Dave Hoff, all aye, motion approved. There are 15mph speed limits on the street now. Donna will send letters to the Chelsey Dr. residents informing them of the changes and that the authorities have been notified to enforce the area for speeders.
- d. The RV dumpster is being used by the neighborhood. Donna will contact Circle Sanitation to see if they have stickers that say for Private Use only.
- e. Donna asked about purchasing some flag pins to pass out at the June 21st street celebration. The council was good with this idea.

PAYING OF THE BILLS:

D. Hensen made the motion to approve the financial report and pay the bills out of the proper accounts. Hoff seconded. Hensen yes, Hoff yes, Folstad yes, motion approved.

<u>Paid To</u>	<u>Amount</u>
Daryl Dotson-payroll	2,749.78
Donna Zeltinger – payroll	2,376.40
Rose Miltenberger-payroll	681.21
EFTPS	1,641.67
NDPERS	1,123.56
A1 Septic	325.00
Aflac	105.44
BCBS of ND (Daryl)	604.78
Capital One	145.29
Circle Sanitation	3,247.50
Companion Life	110.32
Enerbase	607.66
Fairview Cemetery (taxes)	44.57
First District Health	30.00
Gabriel Titus, assessor	1,500.00
Great Plains Directory	66.00
Otter Tail Power Co.	1,604.92
ND Child Support	404.40
ND One Call	10.50
Renville County	1,800.00
Renville County Farmer	168.24
Sharon Huizenga	111.20
Souris River Telephone	363.00
Unum	53.61
Upper Souris Water District	5,220.00
USPS	219.00
Verizon	42.54
TOTAL ALL EXPENSES	25,356.59

Next scheduled meeting will Monday June 2nd, 2025, at 6:30pm

Hensen made the motion to adjourn the meeting at 7:30 pm, Hoff seconded, all aye, meeting adjourned.

Mayor: _____

Auditor: _____

Date: _____