

City of Glenburn
Regular meeting
June 2nd, 2025

Mayor Folstad called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited by all present.

The siren was tested and worked.

Those present: Mayor Eric Folstad, Dianne Hensen, David Hoff, absent Chris Schilken and Dustin Dewbre. Staff: Donna Zeltinger, Rose Miltenberger, Daryl Dotson. Guests: James Dillow, Cori Quick, Darlene Miller, Barb Quimby, Mary Schave, Tanya Browne and Tom Miltenberger.

Dianne Hensen made the motion to approve the minutes from the regular meeting held May 6th, 2025. Second by Dave Hoff, all aye, motion approved.

One addition to the agenda: Ferrell gas bid.

Motion by D. Hoff to approve the agenda with additions, seconded by D. Hensen. All aye, motion approved.

Guests:

- a. James Dillow with Otter Tail Power Co. was here to give the council the new updated Franchise Fee agreement. The council will review, and James will be back next month to go over the paperwork.
- b. Cori Quick, with the Glenburn Lions Club, was here to ask permission to use the water from the fire hall for an inflatable water slide during the Summerfest. The Fire chief has given permission to use the water from the building. She was also asking to utilize the power from city hall for the escape room that will be set up on the adjoining lot to city hall. The council was in favor of both requests and wished them good luck with the Summerfest on June 21st. Cori also left flyers of the events.
- c. Danielle McClanahan did not show up for the meeting as requested.

Reports from the council members were given.

Dianne Hensen (Water & Pets):

- a. There were 43 late water statements and 10 shut offs sent out on 5/23/25.
- b. Dog ordinance: Motion by Dianne Hensen to approve the second reading to changes to Ordinance Chapter Eleven Animals and Fowls. Second by Dave Hoff. RC Vote: Hoff yes, Hensen yes, Folstad yes. Motion approved. This is the second and final reading of changes to Ordinance Chapter Eleven.

Dave Hoff (Sewer): There was another backup at 205 Crestview on Sunday May 11th. A1 Evans was called out and came out on Monday. There was a blockage of toilet paper and excess paper

by 300 South St. Kemper has been called to camera the lines. They cancelled due to an illness and haven't returned Daryl's calls. Dave will get ahold of them.

Streets: Daryl is working on a map for areas to patch. Chip sealing the new streets will take place when the county work is done.

Buildings:

- a. Motion by D. Hoff to approve the permit from Mike Grotte for a carport. This was pre-approved by Dustin Dewbre. Second by D. Hensen, all aye, motion carried.
- b. Motion by D. Hoff to approve the fence permit from Hahns Bodenbender at 201 Crestview Lane. Second by D. Hensen. Permit was pre-approved by Dustin Dewbre. All aye, motion approved.
- c. Motion by D. Hensen to approve the demolition request from Tom Miller for a house at 204 1st Ave N. Second by Hoff, all aye, motion approved.

MAYOR communications: nothing currently.

Dianne mentioned that the playground equipment at the school grounds will be taken down on the 14th. New equipment will be installed in August. The Carlsons are setting up troughs to be used for planting flowers or vegetables. The plan is to teach the kids about growing their own food and where food comes from. If anyone is interested in utilizing one of these, they should call the school. They will use the vegetables in school this fall as well.

Dianne reminded everyone that the school election will be tomorrow, the 3rd, from 7am to 7pm.

Employee communications:

- a. The John Deere mower was delivered to Glenburn on May 20th. It is running great.
- b. The electrical work at the shop was completed by Nett's Electric this past week.

OLD Business:

- a. Trees were planted on Tues. May 27th. Need volunteers to water. We were told about tree diapers. These are placed around the trees, filled with water and can last up to a month. The council agreed to purchase some of these for the pond area as it is harder to reach. Need to set up the water tank in the back of the old pickup. Joel with ND Forest Service will be up June 12th to inspect the trees.
- b. The flag pins and business cards were in and on display for the council members.

NEW business:

- a. Employee evaluations: Table until all council members are present.
- b. RV Park rules: Add no burning during burn bans. Check with the State parks to see what other rules should be added to our list.
- c. Motion by D. Hensen to approve the application from Del Jr's to hold a beer garden on June 21st. Second, by D. Hoff, all aye, motion approved.
- d. The Ferrell Gas propane bid was looked at. The council would like to remain local with Enerbase as our propane supplier.

PAYING OF THE BILLS:

D. Hensen made the motion to approve the financial report and pay the bills out of the proper accounts. Hoff seconded. Hoff yes, Hensen yes, Folstad yes, motion approved.

<u>Paid To</u>	<u>Amount</u>
Daryl Dotson-payroll	2,725.82
Donna Zeltinger – payroll	2,281.01
Rose Miltenberger-payroll	598.77
EFTPS	1,684.06
NDPERS	1,136.65
A1 Septic	350.00
Aflac	105.44
Avesis (2 months)	48.28
BCBS of ND (Daryl)	700.56
Beall Law Firm	375.00
Capital One	72.72
Cash for cash drawer	125.78
Circle Sanitation	3,247.50
Companion Life	110.32
Cussip Global Services	91.00
Enerbase	255.02
Fairview Cemetery (taxes)	198.53
First District Health	30.00
Goose Neck Implement	11,500.00
ND Child Support	404.40
Nett's Electric	4,979.45
Renville County	1,800.00
Renville County Farmer	232.19
Share Corporation	2,752.04
Souris River Telephone	364.90
Unum	53.61
Upper Souris Water District	5,220.00
USPS	219.00
Verizon	42.54
TOTAL ALL EXPENSES	41,704.59

Next scheduled meeting will Monday July 7th, 2025, at 6:30pm

The council waited ten minutes to see if guest Danielle McClanahan would attend the meeting. Donna informed Eric that Lee Rice was ok with cutting down the dead trees at 314 Main St. if it didn't cost a lot of money.

Hoff made the motion to adjourn the meeting at 7:30 pm, Hoff seconded, all aye, meeting adjourned.

Mayor: _____

Auditor: _____

Date: _____