

City of Glenburn
Regular meeting
August 4th, 2025

Mayor Folstad called the meeting to order at 6:37 pm.

The Pledge of Allegiance was recited by all present.

The siren was tested and worked.

Those present: Mayor Eric Folstad, Dianne Hensen, David Hoff, Dustin Dewbre, Chris Schilken.
Staff: Donna Zeltinger, Rose Miltenberger, Daryl Dotson. Guests: Brenda Backes

Dianne Hensen made the motion to approve the minutes from the regular meeting held July 7th, 2025. Second by Chris, all aye, motion approved.

There were three additions to the agenda: 1. Garage permit by Dave Hoff, 2. Brenda Backes on insurance blanket policy and 3. Discussion the east end of Oakley Dr.

Motion by Dustin to approve the agenda with additions, seconded by Dave. All aye, motion approved.

Guests: Brenda was here as our insurance agent and to explain the difference between a scheduled plan and a blanket plan. Blanket plans are cheaper, but all the equipment has to be at 80 to 100% of its cost value in order to get your 100% coverage. Our policy is renewed in December so council can decide later if they want to change the policy.

Reports from the council members were given.

Dianne Hensen (Water & Pets):

- a. There were 38 late water statements and 11 shut offs sent out on 7/24/25.
- b. There was a massive water leak at 106 1st Ave N. Water was shut off at the curb.
- c. The RC Sheriff's Office is requesting a kennel to put in the city shop for stray dogs. Eric thinks he has a kennel he can put up there. The county will be responsible for attending to the dogs and any costs incurred.
- d. Dianne mentioned the pop off valves for future water line work. The council is in favor of getting one or two to have on hand. Daryl will get some prices.

Dave Hoff (Sewer): Daryl discussed the video taken of the sewer lines along Crestview and Chelsey. More flushing will need to be done to ensure all sewage is flowing at a good pace because of the slow, low flow that we have now. Using a sensor, like what we have at the lift station, was also mentioned to warn of sewer backups. Daryl will do some checking.

Chris Schilken (Streets): Third Ave from Oakley Dr. to County Rd S and the cross streets of Raymond and Healy have been overlayed. The areas that had the water breaks have also been patched. Eric wanted to discuss what could be done at the east end of Oakley Dr. where the sump

pump hoses are deteriorating the street. After a lengthy discussion, putting in drain tile or connecting to the drain tile on the south side was mentioned.

Dustin Dewbre (Buildings):

- a. Revised building permit from Rick Regel was denied due to a lot of questions on the permit. The council would like him to submit a new building permit with the updated information on it, show blueprints from the contractor and have a copy of his contractor's license.
- b. Dustin motioned to approve the driveway extension permit from Dean Rosberg. Second by Chris, all aye, motion approved.
- c. Dustin motioned to approve the garage permit from Dave Hoff. Second by Chris, ayes from all but Dave who abstained. Motion approved.

MAYOR: Nothing new from the mayor.

Employee communications:

Daryl had a few things to discuss with the council:

- a. Daryl showed the council how the Diamond Map app worked and how he is able to input information on the water and sewer lines, hydrants, curb stops and etc. He can add in any work that is done in specific areas. This can be shared with the engineers. Cost is fourteen dollars a month and can be discontinued at any time. Dianne so moved for Daryl to go ahead and purchase the app. Second by Dustin, all aye, motion approved.
- b. Daryl was given permission to order the concrete to fix Jerri Longs driveway and a few curbs around town.
- c. Daryl asked about using the city property by the leaf dumpster to put in a RC track. It would be less that 100' x 70'. There would need to be a few rules for utilizing the area, we will need to check on liability.
- d. Donna had a quote for security cameras for the city hall side, entrance and meeting room. Council is in favor of having something installed. Having an alarm or panic button installed was also discussed. Donna will check with SRT on that.

OLD Business: No old business.

NEW business:

Preliminary budget: after reviewing the paperwork and having questions, Dianne moved to approve the preliminary budget as presented. Second by Dustin. Dustin yes, Chris abstained, Dianne yes, Dave yes. Preliminary budget approved. The date for the budget hearing has been set for Wednesday Sept 10th, at 6:15pm.

PAYING OF THE BILLS:

D. Hensen made the motion to approve the financial report and pay the bills out of the proper accounts. Dewbre seconded. All ayes, motion approved.

<u>Paid To</u>	<u>Amount</u>
Daryl Dotson-payroll	2,797.94
Donna Zeltinger – payroll	2,492.93

Rose Miltenberger-payroll	742.66
EFTPS	2,111.41
NDPERS June	1,135.01
NDPERS July	1,216.28
Acme Tools	129.83
Aflac	157.26
AgriTec	38.50
Avesis	24.14
BCBS of ND (Daryl)	700.56
Bechtold Paving	370,754.98
Circle Sanitation	3,323.50
Companion Life	110.32
Dakota Fire Ext.	92.76
Enerbase	326.43
Fairview Cemetery (taxes)	15.97
JP Cooke Co.	95.25
H & H Coatings	20,650.00
Kemper Const.	5,787.50
Menards	56.97
Morris Seal Coat	65,100.00
ND Child Support	404.40
One Call Concepts	10.90
Otter Tail Power	1,505.09
Renville County	1,800.00
Renville County Farmer	167.48
Rory Niccum	400.00
Souris River Telephone	366.30
Unum	66.11
Upper Souris Water District	5,220.00
US Postal System	1,095.00
Verizon	42.51
Western Dakota Energy Assoc.	439.59
TOTAL ALL EXPENSES	489,377.58

Next scheduled meeting will be Wednesday September 10th. Budget hearing will take place at 6:15pm with the regular meeting to follow.

Hoff made the motion to adjourn the meeting at 8:07 pm, Dewbre seconded, all aye, meeting adjourned.

Mayor: _____

City Auditor: _____

Date: _____

