

City of Glenburn
Regular meeting
April 9th, 2025

Mayor Folstad called the meeting to order at 6:37 pm.

The Pledge of Allegiance was recited by all present.

The siren was tested.

Those present: Mayor Eric Folstad, Dianne Hensen, Dustin Dewbre, David Hoff, Chris Schilken.
Staff: Donna Zeltinger, Rose Miltenberger and Daryl Dotson. Guests: Cori Quick with the Lions club

Cori Quick was here to inform the council of the plans for the street dance that will be held in June. They will be having karaoke, an escape room, vendors, a run and breakfast. They have one food truck so far. The Council gave permission to use the power on the pole by the old shop.

D. Dewbre made the motion to approve the minutes from the regular council meeting held March 3rd, 2025. Second, by D. Hensen, all aye, motion approved.

There are three additions to the agenda: 1. NDIRF annual meeting 2. New plat book 3. Del Jr's event permit for the steak fry.

Motion by D. Hoff to approve the agenda with additions, seconded by C. Schilken. All aye, motion approved.

Reports from the council members were given.

Dianne Hensen (Water & Pets):

- a. There were 49 late water statements and 11 shut offs sent out on 3/24/25.
- b. Dog ordinance: After a brief discussion, Dustin Dewbre made the motion to get rid of the breed ban, and to go with the Dangerous/Vicious statement. He also wants to double the late fine to fifty dollars for those not registering their dogs on time. Second by Chris Schilken. Discussion: Chris wanted to make the late fee a one-hundred-dollar fee; have the dog owners sign an affidavit to the breed of the dog during the registration period. If there is an incident with the dogs, in order for the dog to stay in the city, the owner will need to show proof of liability insurance. Dustin Dewbre amended the motion to include the one-hundred-dollar fee and to use an affidavit, signed by the dog owner. Dave yes, Dustin yes, Dianne yes, Chris yes, motion approved.
- c. Twenty-one dog letters were sent out for unregistered dogs. If they don't respond the deputies will knock on doors.
- d. Daryl must change out three water meters on Oakley Dr. All three stopped working at the same time. Karen, with Ferguson, has never heard of this happening but the meters are warranted for ten years so we can send them in.

- e. There was a frozen line at 309 Oakley Dr. Daryl ran a hose between her home and the neighbors. She was asking if we would pay part of the plumbing bill. The council said there is no proof that the freeze was in the city line so we will not pay part of the bill.

Dave Hoff (Sewer):

- a. Daryl moved water between cells 1 & 2. He will do some more this week to make sure we are ok if we get a lot of rain.
- b. Keith Hegney with NDRWA was out and ran a camera down the sewer lines that were having problems with blockages. There were a lot of baby wipes in the south line and not enough flow on Centennial. Daryl will need to flush these lines more often to keep them flowing.
- c. Dave mentioned that a resident was complaining about the number of cars and junk in their neighbor's yard and worried it was making the value of his property lower. The council will check this out.

Chris Schilken (Streets):

- a. Donna will keep in touch with Emily Walker to have the East Coast Kids scrape and paint curbs.
- b. Bechtold will be in Glenburn in July or August to start working on 3rd Ave N from Oakley to county Rd S.
- c. Chip sealing was discussed. Areas mentioned are 1st Ave N., Main St., Part of Oakley and Healy and Raymond between 1st and 2nd.

Buildings: C. Schilken made a motion to approve the shed permit for Chris Donohue. 2nd by D. Dewbre, all aye, motion approved.

Mayor Communications: Hunger Free North Dakota Gardens Project. Eric explained that this can be used for the food pantry.

Employee communications.

- a. Daryl would like to get Microsoft 365 to access his training videos. A one-year subscription is one hundred dollars. The council gave him the go ahead to order this.
- b. Daryl showed the council the quote on the Kabota mower. The council suggested contacting John Deere and checking into a leasing program.

Old Business:

- a. Tree Grant: The trees have been ordered from Lowe's. We need a water tank and trailer to haul it on. Volunteers will be needed to help water.
- b. The clean up dumpster will be in town from April 21st to May 5th. Another will be gotten at the end of June.
- c. All the office equipment has been received with the WSI grant. Our cost share was \$705.11.

New Business:

- a. The City received Municipal Infrastructure funds from the state. The council would like to see this money used for streets.

- b. The NDIRF annual meeting will be held in Bismarck in May. Donna will send in the proxy for the cities.
- c. D. Hensen so moved to approve the event permit for Delora Ahmann dba Del Jr's for the steak fry. Second by C. Schilken. All aye, motion approved.
- d. Donna was told to order the new plat book for Renville County.
- e. Daryl informed the council that the shop lights are breaking and falling out. He needs to get a quote.
- f. Daryl would like to order some more patriotic lights for the street poles. He should get some prices.

PAYING OF THE BILLS:

Dewbre made the motion to approve the financial report and pay the bills out of the proper accounts. Hoff seconded. Hensen yes, Schilken yes, Hoff yes, Dewbre yes, motion approved.

<u>Paid To</u>	<u>Amount</u>
Daryl Dotson-payroll	2,749.78
Donna Zeltinger – payroll	2,194.23
Rose Miltenberger-payroll	528.47
EFTPS	1,622.47
NDPERS	1,097.38
A1 Septic Tank Services	1,400.00
Aflac	210.88
Avesis	24.14
BCBS of ND (Daryl)	604.78
Capital One	3,145.79
Circle Sanitation	3,177.00
Companion Life	110.32
Enerbase	786.02
Fairview Cemetery (taxes)	442.26
First District Health	30.00
Glenburn Public School	2,530.00
Kathleen Kangas	108.22
Otter Tail Power Co.	1,610.49
ND Child Support	404.40
ND Child Support	404.40
Renville County	1,800.00
Renville County Farmer	656.31
Renville County Farmer	126.40
Share Corporation	152.77
Souris Basin Planning Council	450.00
Souris River Telephone	365.34
Starion Bond Services	22,205.00
Taylor Dotson	391.00
Unum	107.22
Upper Souris Water District	5,220.00

Verizon	42.54
TOTAL ALL EXPENSES	54,697.61

Next scheduled meeting will Tuesday May 6th, at 6:30pm.

Schilken made the motion to adjourn the meeting at 8:15 pm, Hensen seconded, all aye, meeting adjourned.

Mayor: _____

Auditor: _____

Date: _____