

CITY OF GLENBURN  
UTILITY HOOKUP APPLICATION

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

SPOUSE: \_\_\_\_\_ No. of occupants \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

HOUSE OWNER: \_\_\_\_\_

PHONE # & NAME \_\_\_\_\_

PHONE#& NAME \_\_\_\_\_

WORK PHONE \_\_\_\_\_ NAME \_\_\_\_\_

WORK PHONE \_\_\_\_\_ NAME \_\_\_\_\_

PETS: # of dogs \_\_\_\_\_ # of cats \_\_\_\_\_

We request a copy of your current driver's license or ID.

UTILITY HOOKUP DEPOSIT \$150.00 Paid  
with check #or \_\_\_\_\_ cash \_\_\_\_\_

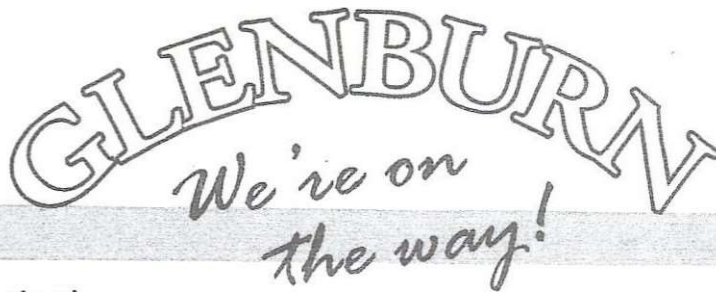
Please keep your receipt when you pay deposit. You will get this back when you leave Glenburn. If we update our computer system, the deposit will not show up.

Utility bills will be mailed around the 25<sup>th</sup> of the month. The money is due by the 10<sup>th</sup> of following month.

Received "Welcome to City of Glenburn" letter

\_\_\_\_\_

Signature: \_\_\_\_\_



Phone (701) 362-7544

Fax (701) 362-7509

Welcome to the City of Glenburn!

The City of Glenburn is in Renville County, Population approx. 400

The City has a 5 Member Council and a 3 Member Park Board:

Eric Mayor 701-626-1433  
Dianne Hensen 362-7437  
Dave Hoff- 362-7939  
Dustin Dewbre -405-404-6203  
Chris Shilken -

Tim Zeltinger, Park Board Pres. 701-720-3008  
Jaimie Haugle  
Cayla Burton

The city has three employees:

Donna Zeltinger, City Auditor, Cemetery Clerk & Park Board Secretary. Office 362-7544 or Home 701- 721-3007  
Rose Miltenberger - Deputy Auditor 701-214-5466  
Daryl Dotson - 701-240-7397

Council meetings are held every first Monday of each month (unless otherwise posted) at 6:30 PM at City Hall. All meetings are open to the public; however, if you have an issue to address you must fill out a form at City Hall one week prior to the meeting to have your issue placed on the meeting agenda.

Your water meter will be read monthly, and bills will be sent out by the 26<sup>th</sup> of each month. You will be billed for your water usage, sewer, and garbage pick-up on one bill.

All bills are due by the 10<sup>th</sup> of the following month with the 22<sup>nd</sup> of the month as the last date. After the 22<sup>nd</sup> a late fee of \$25.00 and a 1 h % interest will be charged to the account. If two months are in arrears, shut off will take place. The customer is required to pay a non-refundable reconnect fee of \$200.00 plus any delinquent water bill to have the water turned back on. Water will not be turned back on after 5pm weekdays or on weekends.

For your convenience there is a drop off box under the east window by the City Hall front door for cash or check payments. Online bill payment may be made at [www.govcard.org/glenburn-nd](http://www.govcard.org/glenburn-nd) or we can take debit and credit cards in the office.

**GARBAGE PICKUP IS EVERY THURSDAY MORNING.** Have garbage to the curb by 6:30 AM to insure pick-up. Authorized containers (trash cans) must not exceed 32 gallons; if bigger they will not be picked up by the garbage collectors.

City ordinance requires that all dogs within the City have a current rabies vaccine and City license, due yearly. The City license is \$6.00 for a spayed or neutered dog or \$12.00 for non-spayed or non-neutered dog. All dogs must be leashed and on your own property at all times. Any dog found running at large within the City limits is subject to be impounded and owners will be fined. The City Ordinance does not allow "Pit Bulls" (or members of the "Pit Bull" Family); Rottweiler or Doberman Pinschers or any mixed breeds with these in them; dangerous or vicious animals of any kind, (to include reptiles), in the city limits. Only two dogs are allowed per household; four pets total.

The Pet Vet, Dr. Sharon Tafelmeyer, is in Glenburn at the Senior Citizen's Club parking lot every fourth Thursday from 2:30 to 4:30 PM to offer convenient full veterinary services to the residents of Glenburn. Ph. # 720-8387 Call for an appointment.

Building permits are required for all new construction as well as demolition of old structures. Permits for sheds, fences and deck construction are also required. Applications are available at City Hall. Permits are \$5.00.

The City has a contract with Renville County Sheriff's Department to have a county Deputy reside in town to serve our policing needs. If you have an emergency call 911, otherwise, call the Renville County Sheriff's Department at 756-6386.

In the winter, all vehicles that are not operated daily must be kept off streets for proper snow removal. All vehicles not licensed for 30 days must be removed from the city.

Enjoy your stay in Glenburn. If you have any questions or concerns, please call City Hall at 362-7544; our office hours are 8 AM to 2 PM Monday through Friday. Glenburn City Hall • 215 Main Street • P.O. Box 97 • Glenburn, ND 58740-0097 • E-mail [city@srt.com](mailto:city@srt.com)