

Glenburn City Council Meeting
December 3rd, 2025
City Hall 215 Main St.

Mayor Folstad called the meeting to order at 6:30PM

The Pledge of Allegiance was recited by all present.

Those present were Mayor Eric Folstad, Dianne Hensen, David Hoff, Dustin Dewbre and Chris Schilken. Staff: present Donna Zeltinger, Rose Miltenberger and Daryl Dotson.

Dianne Hensen made the motion to approve the minutes from the regular meeting held November 5th, 2025. Second by Dave Hoff, all aye, motion approved.

There were two additions to the agenda: 1. Upper Souris Water Contract 2. Bill from Immense Impact

Motion by D. Dewbre to approve the agenda with additions, seconded by C. Schilken. All aye, motion approved.

Guests and Public Comment: SB 2180 review of the public comment policy and resolution. Motion by C. Schilken to adopt the public comment policy by resolution, second by D. Dewbre. Hensen, Schilken, Hoff, Dewbre all voted aye. Resolution and the Public Comment Policy adopted.

Reports from the council members were given.

Dianne Hensen (Water & Pets):

- a. There were 33 late water statements and 5 shut offs sent out on 11/24/25.
There are three shut offs outstanding as of today.
- b. Nothing new on pets.

Dave Hoff (Sewer): Everything is working well. Nothing heard back on the drainage pipe for Oakley Dr.

Chris Schilken (Streets): Daryl ordered salted sand; it was delivered yesterday. The intersections have been sanded.

Dustin Dewbre (Buildings): Nothing currently.

MAYOR: The siren board was taken out and mailed to American Signal for testing.

Employee communications:

Motion by D. Hensen to pay the employees the same bonuses as last year. Second by C. Schilken. Hoff, Hensen, Dewbre, Schilken all ayes. Motion approved.

OLD Business:

The siren main board was taken out by Eric on 11/24/25 and mailed back to American Signal

NEW business:

a. Motion by D. Hoff to approve the renewal for a Liquor and Beer to Lori Ahmann dba Del Jr's. Seconded by D. Dewbre, all aye, motion approved.

b. The date list for 2026 council meetings was reviewed. Changes were made to Feb. 4th, March 4th, June 3rd, Sept. 9th and Nov. 4th. All other months are the first Monday of the month.

c. Motion by D. Hensen to approve a colored Christmas Ad in the Renville County Farmer. Second by C. Schilken. Hoff, Dewbre, Schilken, Hensen all ayes.

d. Motion by D. Hensen to approve the updated Flood Plain Ordinance. Seconded by D. Dewbre, all ayes. Motion approved. First Reading Dec. 3rd, 2025

e. USWD contract. The council was against signing the new contract. We will wait until the NAWS project is completed and follow up with the state. USWD only supplies the bills to us.

f. Immense Impact website annual bill for \$737.00 was discussed and approved.

PAYING OF THE BILLS:

D. Hoff made the motion to approve the financial report and pay the bills out of the proper accounts. C. Schilken seconded. All ayes made by Hensen, Schilken, Dewbre and Hoff, motion approved.

<u>Paid To</u>	<u>Amount</u>
Daryl Dotson-payroll	2,797.94
Donna Zeltinger – payroll	2,191.34
Rose Miltenberger-payroll	539.52
EFTPS	1,777.88
NDPERS	1,189.04
Aflac	157.26
Avesis	24.14
Barnes, Tom & Stacy	300.00
Best Damn Tree Service	21,800.00
BCBS of ND (Daryl)	700.56
Bealle Law Office	1,550.00
Capital One	1,119.40
Circle Sanitation	3,329.00
Companion Life x2	220.64
Dept. of Environmental Quality	183.52
Enerbase	727.89
Fairview Cemetery (taxes)	6.59
First District Health	30.00
Glenburn Park Board	6 000.00

League of Cities	90.00
Menards	68.40
ND Child Support	404.40
One Call Concepts	3.00
Otter Tail Power	1,323.08
Our Lady of Grace Food Pantry	50.00
Renville County	1,800.00
Renville County Farmer	119.85
Souris River Telephone	362.50
Unum	66.11
Upper Souris Water District	5,220.00
Verizon	39.54
Western Agency	2,724.00
TOTAL ALL EXPENSES	\$56,915.60

Next scheduled meeting will be Monday January 5th, 2026, at 6:30 pm

Dewbre made the motion to adjourn the meeting at 7:04 PM, Hoff seconded, all aye, meeting adjourned.

Mayor: _____

City Auditor: _____

Date: _____