

Glenburn City Council Meeting
April 6th, 2026
City Hall 215 Main St.

Mayor Folstad called the meeting to order at 6:32 PM

The Pledge of Allegiance was recited by all present.

Mayor Folstad appointed Taylor Dotson to fill the position vacated by Chris Schilken on the council.

Siren was not tested, still waiting for tech help from Jamestown Communications.

Those present: Mayor Eric Folstad, Dave Hoff, Dianne Hensen. Dustin Dewbre absent.
Staff: present Donna Zeltinger, Rose Miltenberger, Daryl Dotson
Guests: Tom Miltenberger, David Waldner, Larry Deer, Jamee Hansen, Ena Bennett, Denise Gunning

Dave Hoff made the motion to approve the minutes from the regular meeting held March 4th, 2026 along with the correction to the comment section about parking on the north side of the school saying it was decided that there should be to **it was mentioned that one solution could be.** Second by Dianne Hensen, all aye, motion approved.

There are two additions to the agenda: 1. Moore Engineering report 2. Dog complaint

Motion by D. Hoff to approve the agenda with additions, seconded by D. Hensen. All aye, motion approved.

Guests and Public Comment: Ena Bennett and Denise Gunning, with the Glenburn Lions Club, were here to get a permit to hold the June 20th Summer fest and street dance. The council gave their blessing and permission to hold the festivities if deputies were hired and all necessary rules were followed. They will be placing porta potties around and roping off the streets for two blocks on main street from 2nd Ave to 4th Ave. There will be a five K run in the morning. The street dance will be held in front of the fire hall. There will be vendors, axe throwing, escape room and other activities. They will be getting a generator from Fardens for vendors to use. Advertising that yard sales could be held during this time was also mentioned. They would leave it up to individuals to set this up. Dianne suggested putting this info on Facebook as well as the Alumni site. Donna will call Western Agency to put a liability rider on the city insurance for the street dance.

Reports from the council members were given.

Dianne Hensen (water and pets): a. There were 51 late statements and 8 shut-off notices sent out on 3/23/26. Currently, 28 late statements have been paid. Shut offs are due now.

b. There was a complaint about a dog barking all day. A letter was sent to the owner along with a copy of the ordinances.

c. There was a written dog complaint about a dog barking twenty-four seven for numerous days in a row that came in this morning. A letter will be sent to the owner tomorrow along with ordinances. This dog has not been registered with the city.

d. The council was informed that we do not know the names of the renters at the 8 plex or 7 plex in town so not all dogs have been licensed. The owners of the apartments have been sent notification in the past but apparently, they are not notifying the renters. It was suggested to post notices on the doors of the building.

Dave Hoff (Sewer): The quote from ND Sewage and Pump was looked at. The council would like a detailed report of this quote. Dave was concerned that the rails should last longer than what they are quoting us for. Daryl will contact them about a detailed report. He will also contact Keith Hegney with NDRW and ask him his thoughts on the longevity of the lift station. Dave was also concerned about the level of the lagoon and asked if a sample had been taken yet. Daryl has been watching for the ice to melt. Transferring from cell to cell will be done to lower cell #1.

Streets: The proposal from Jet Black was discussed. We need to check with local contractors that could give us a quote for the crack sealing. Daryl called last year and all they want to do is parking lots, not streets. It is too early for chip sealing. The curbs need to be painted, and the gravel streets need to be bladed.

Building:

a. The Rural Catalyst grant: nothing has been heard back.

b. Fence permit for 402 1st Ave N was pre-approved by Dustin on 3/20/26. Motion by Dianne to approve the fence permit, second by Taylor, all aye, permit approved.

c. Donna has been getting numerous complaints about messy yards around town. Ordinance 12.0402 was available for the council to review. A letter will be sent to everyone in town to start cleaning up yards, painting and refresh buildings and get rid of junk before the June 20th celebration.

MAYOR:

a. LOIS and Lasso data collection. Council is not interested currently.

b. Eric asked if anyone has been working on the Garden City apartments as the doors are open. Tim has been seen in Glenburn recently, but no one knows for sure what he has done to the place.

Employee communications: nothing at this time

OLD Business:

a. CaNDak; Set for Sunday August 2nd: Supper will be served by the Lions Club, Breakfast by the Fire dept., Use of St. Philomena's yard for tents has been approved as well as Trinity Lutherans lawn. We are still getting permission for storm shelter use from the fire hall and Trinity Lutheran. The park board has hired a band for the evening. Eric mentioned the use of the clean-out behind city hall for shower trailer use, but they must be made aware of the low power lines. We can get water for them.

- b. Hiring committee: Eric and Dave will meet Thursday at 5pm to review applications.
- c. Municipal Court: Dianne Hensen so moved that we approve and sign the contract for the collaboration with the County and State for our municipal court. Second by Dave Hoff, all aye, motion carried.
- d. Promoting ideas: Still in the discussion stage.
- e. Parking by the school: Larry Derr and Jamee Hansen were here to address the issue of the public comments and minutes from the last meeting. Larry read a statement that addressed staff and student safety and the training and safety procedures they take. They do not feel there is a safety concern regarding the use of the North door of the school or parking along Oakley Dr. They are monitoring the area. They designated approximately 82 feet in front of the north door as a no parking zone allowing for drop off and pickup. They had concerns about the city installing no parking signs without first notifying the school of a decision that directly impacted school operations. On the issue of safety on Oakley Dr., we should discuss solutions that address just that. Working together and collaborating needs timely communication in a respectful manner.

Donna, who lives on Oakley Dr., and uses the street around the time of dismissal, relayed her experiences with two incidents where children came out of the door, but she lost visibility of them when they got halfway down the steps. The vehicles were parked too close to the door to allow for proper visibility. The first time the boys stayed on the sidewalk but the second time a young boy around seven years old ran across the street in front of her because his parents were parked on the north side of the street. Being aware of this situation she was driving around 5mph. If there had been ample space from the door to the vehicle parked on the street, she would have been able to see the child before she even approached that area.

Discussion was held on ways this area could be made safer. Some ideas were flashing lights, mirrors reflecting both directions, making the area wider in front of the steps, having a crossing guard or blocking the street during the dismissal times. Jamee Hansen will look into some grant opportunities through the county level. Both boards will brainstorm ideas and meet jointly at the June meeting.
- f. Flag options for the 250th celebration. Pictures were presented. Dianne so moved to have a budget of one thousand dollars (\$1000) to purchase flags, merchandise and flowers for the celebration. Second by Dave Hoff. All voted aye, none nay, motion approved.

NEW business:

- a. Motion by Dianne Hensen to approve the special event permit to Del Jr's for the steak fry to be held April 10th. Second by Taylor, all aye, no nays, motion approved.
- b. No one will be attending the NDIRF annual meeting on May 7th. The voting proxy will be signed and sent in.
- c. Items for the advertising at the city events were discussed. Donna had ideas for lip balm, sunscreen, hand sanitizer, t-shirts and pens. Council was happy with whatever staff choose.
- d. The clean out dumpster will be here April 23rd -30th.
- e. Employee evaluations: reviewed next meeting.

f. City to do list: Paint curbs, take the decorations down, transfer the lagoon cells, blade the gravel streets, paint the lumber yard and any other city buildings, replace sidewalk in front of city hall; check out grants, concrete around Jeri Longs curb stop, there is a bump in the street by Zurcher’s that needs to be looked at, check trim on the lift station building, check the generator and fuel. Make a list and plan for completion of these items. Get bids on painting city buildings.
 g. Moore engineering: go ahead and submit the paperwork if we can opt out.

PAYING OF THE BILLS:

D. Hensen made the motion to approve the financial report and pay the bills out of the proper accounts. D. Hoff seconded. All ayes made by Hensen, T. Dotson and Hoff, motion approved.

<u>Paid To</u>	<u>Amount</u>
Daryl Dotson-payroll	2,797.94
Donna Zeltinger – payroll	2,387.82
Rose Miltenberger-payroll	625.25
EFTPS	1,681.73
NDPERS	1,153.28
Aflac	157.26
Avesis	24.14
A-1 Evans Septic	350.00
BCBS of ND (Daryl)	700.56
Capital One (Staples)	721.82
Circle Sanitation	3,280.50
Companion Life	110.32
CNH Industrial	375.36
Enerbase	731.61
Fairview Cemetery taxes	9.46
First District Health	30.00
Menards	40.82
ND Child Support	404.40
Otter Tail Power	1,819.89
Renville County	1,800.00
Renville County Farmer	341.15
Souris River Telephone	363.57
Starion Bond Services	21,805.00
Stevens Welding	1,629.32
UNUM	66.11
Upper Souris Water District	5,220.00
Verizon	39.54
TOTAL ALL EXPENSES	\$ 48,666.85

Next scheduled meeting will be Monday May 4th, 2026.

Taylor made the motion to adjourn the meeting at 8:20 PM, Dave seconded, all aye, meeting adjourned.

Mayor: _____ City Auditor: _____